

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
DECEMBER 22, 2015**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, December 22, 2015, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor Terry Seitz called the meeting to order at 8:00 a.m.

ROLL CALL

Clerk-Treasurer Juanita S. Boehm called the roll:

Mayor Terry Seitz	Present
Board member Timothy Bell	Present
Board member David Prechtel	Present

Also present were Police Chief J. Michael Bennett, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety/Loss Control Director Cale Knies, Fire Chief/Code Enforcement Officer Kenneth Hochgesang, Director of Community Development and Planning Darla Blazey, City Attorney Renee Kabrick, and Clerk-Treasurer Juanita S. Boehm.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present, which is a majority; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Seitz invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on December 8, 2015 and the executive session memorandum from December 17 and 18, 2015. Thereafter, a motion was made by David Prechtel and seconded by Timothy Bell to approve both sets of minutes as presented. Motion carried 3-0.

CLAIMS

Board members reviewed the claims from to December 17, 2015. Thereafter, a motion was made by Mayor Seitz and seconded by Timothy Bell to approve the claims as presented. Motion carried 3-0.

CLOSE ALLEY

Jason McCoy with Bramwell McKay asked permission to close the alley from the sidewalk located on the southwest corner of the Square to Newton Street for six weeks to two months when doing masonry restoration. McCoy said he needs to erect scaffolding in the alley when doing tuck pointing on the south side of the Herzog Building.

A motion was made by Mayor Seitz and seconded by David Prechtel to give Bramwell McKay permission to utilize and block off the alley on the southwest quadrant of the Square on the Herzog Building sometime this spring. Motion carried 3-0.

STREET CLOSURE

Bucket Mehringer with Mehringer's Plumbing and Heating asked permission to close 9th Street between Main and Jackson Streets for a day or two while doing sewer repairs. He said two houses are being torn down.

Mayor Seitz recommended letting area businesses know about the closure.

A motion was made by David Prechtel and seconded by Timothy Bell to permit Mehringer to close 9th Street between Main and Jackson Streets and have the work coincide with the street cut permit in the near future. Motion carried 3-0.

UTILIZE PARKING SPACE

Mark Gudorf with Gudorf Contracting asked permission to use a parking space near Siebert's for three days while removing a boiler and installing a new one for Siebert's.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit Gudorf Contracting to park in a space during installation of a boiler at Siebert's. Motion carried 3-0.

2016 ANNUAL SUPPLY BIDS-ITEM #9

At the November 24, 2015 special meeting, bids for Item #9 Towing of illegally parked and abandoned vehicles were taken under advisement. At the December 8, 2015 meeting, City Attorney Renee Kabrick said the City needs to investigate the matter and make a recommendation at the next meeting since the bid from Ruxer Ford said they would pay the City \$10 per tow.

Police Chief J. Michael Bennett recommended accepting the bid submitted by Ruxer Ford. He said Ruxer will not raise the fee to the customer by the amount they will pay the City.

A motion was made by Mayor Seitz and seconded by David Prechtel to accept the Chief's recommendation for Item #9 Towing of illegally parked and abandoned vehicles and engage Ruxer Ford. Motion carried 3-0.

DETECTIVE SERGEANT

A motion was made by Mayor Seitz and seconded by David Prechtel to offer a conditional offer of employment to Jeremy K. Lee for the position of Jasper Police Department Detective Sergeant effective February 7, 2016 if all conditions of the conditional offer of employment are met. Motion carried 3-0.

PROBATIONARY POLICE OFFICERS

A motion was made by Mayor Seitz and seconded by Timothy Bell to make a conditional offer of employment to Aaron M. Schmitt and Kaleb J. Chambers for the position of Jasper Police Department Probationary Police Officer pending upcoming retirements with the effective date determined by the Board of Public Works and Safety at a later date after all conditions of the conditional offer of employment are met. The motion also included keeping the remaining applicants for the probationary police officer position on an active eligibility list for 24 months. Motion carried 3-0.

SERGEANT

Since Officer Lee is moving from the sergeant to detective sergeant position, Police Chief J. Michael Bennett requested the personnel/safety/loss control director post the sergeant position internally to the squad.

A motion was made by Mayor Seitz and seconded by Timothy Bell to permit the police department and the personnel/safety/loss control director to do so and as soon as possible. Motion carried 3-0.

MILL WALL

City Engineer Chad Hurm said he sought quotes Kern Excavating, Lechner Inc, and Knies Construction for the mill wall project which includes such items as removing stones, taking the wall down, seeding, and erosion control.

City Attorney Renee Kabrick opened the following quote
\$17,900 Knies Construction Inc

Quotes were not received from the other two businesses.

Hurm recommended accepting the quote.

A motion was made by Mayor Seitz and seconded by David Prechtel to accept the quote from Knies Construction for \$17,900 for this phase of the mill wall project. Motion carried 3-0.

REPORTS

City Engineer Chad Hurm reported on the Worrell Drive storm sewer project.

Street Commissioner Raymond Eckerle said the quote for the rubbish truck award at the last meeting met the specifications. He also reminded the public that curbside loose-leaf pick up has ended. If anyone wants the City to pick up their leaves, the leaves need to be bagged or in a container.

FOUR RIVERS RESOURCE SERVICES AGREEMENT

City Attorney Renee Kabrick presented an agreement between Four Rivers Resource Services Inc and the City of Jasper for 2016. The purpose of the agreement is so the City of Jasper can offer and be reimbursed for transportation services provided as part of the Ride Solutions program.

A motion was made by David Prechtel and seconded by Timothy Bell to approve the 2016 agreement with Four Rivers Resource Services Inc. Motion carried 3-0.

JASPER CHAMBER OF COMMERCE AGREEMENT

City Attorney Renee Kabrick presented an agreement between the Jasper Chamber of Commerce and the City of Jasper for 2016. This is an annual agreement for \$4,000.

A motion was made by Mayor Seitz and seconded by Timothy Bell to approve the annual agreement with the Jasper Chamber of Commerce. Motion carried 3-0.

COMMENTS

Mayor Seitz thanked David Prechtel for his four years of service on this board.

ADJOURNMENT. There being no further business to come before the board, a motion was made by David Prechtel and seconded by Timothy Bell to adjourn the meeting. The motion carried 3-0 and the meeting adjourned at 8:32 a.m.

The minutes were hereby approved _____ with X without corrections or clarification this 12th day of January, 2016.

Mayor Terry Seitz
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer